

- Does the FSP contain a maintenance schedule that specifies the frequency of necessary checks, inspections, and tests of all the building fire safety systems?
- Does the FSP identify who performs the different types of maintenance?
- Is there a written history of tests and corrective measures to ensure that required maintenance is being performed?
- Does the FSP for a high-rise building contain detailed operating instructions for the use of the building emergency systems?

EXERCISE THE FIRE SAFETY PLAN

Exercising the Fire Safety Plan involves training, practice exercises and evaluation. In a condominium environment, ensuring that occupants participate in awareness education may be a difficult undertaking. Typically, residential owners like to know that fire and life safety is maintained but they may resist becoming actively involved. Establish a program with the condominium board where the "buy-in" is the most critical. The board

can jointly establish a formal schedule for maintenance and distribute it to all occupants who can then choose to be involved at a level they feel suits their needs and interest. Fire drills will determine if the procedures and communications are effective. As staff have key roles to play during a fire emergency, everyone working in the facility must have some form of training on the established fire safety plan. This could include distribution of specific documentation as well as technical training for the use of any special equipment. There should be periodic discussion forums with occupants to review procedures and participation in evacuation drills to improve awareness of exit routes and the evacuation process.

The Fire Safety Plan and its procedures should be audited at least annually. The audit should start by confirming that contact names and phone numbers for emergency personnel are still active. Document any owner or occupant modifications that have been made to the structure, floor layouts, passages or exits. Describe upgrades to the fire alarm system within the base building core, the

installation of fire suppression systems for computers rooms or sprinkler systems conversions. Lastly, it is important to confirm the list of the elected supervisory staff and to review their responsibilities. Once the audit has been completed, the Fire Safety Plan can be stamped and approved for another year.

Fred P. Baumgartner and Ray Goulet of Firepoint Technologies Inc. specialize in the development of approved Fire Safety Plans and evacuation procedures to assist managers and building operators in achieving the highest level of fire and safety awareness for their occupants. Firepoint Technologies instructional programs incorporate fire drill training and evacuation planning, floor warden and supervisory team training, fire extinguisher demonstrations, monthly fire equipment inspection training and fire equipment efficiency audits and assessments. For further information on Firepoint Technologies fire and life safety programs, call 905-874-9400, e-mail info@firepoint.cc or visit www.firepoint.cc.

www.Firepoint.cc

YOUR FIRE & LIFE SAFETY PARTNER



- ▶ Fire Extinguisher Demonstration
- ▶ Building Occupant Fire Drill Training
- ▶ Fire Safety Compliance Survey

T: 905-874-9400 F: 905-874-9479
Subscribe to our Monthly Fire & Life Safety Bulletin

- ▶ Approved Fire Safety Plan Development
- ▶ Monthly Fire Equipment Inspection Training
- ▶ Floor Warden and Supervisory Team Training

info@firepoint.cc www.firepoint.cc
www.firepoint.cc/free/subscription.html