


gency arises. FSPs are prepared by specialized consulting firms which, once drafted, must be submitted to the Fire Department. A Fire Official will review the building FSP for full compliance according to Section 2.8 of the National Fire Code. The Fire Department stamp is applied along with the date of acceptance. The FSP provides an illustrated floor plan layout of a building, including all exits, stairwells and the location of fire and life safety equipment. This floor plan should be posted prominently on each floor for all the occupants to see. The FSP also describes occupant evacuation procedures and the fire drill schedules. It lists emergency contact telephone numbers, specifies procedures for the floor warden teams and identifies occupants with special needs. Requirements for daily, weekly, monthly and yearly inspections and testing of the fire and life safety equipment in the building are explained.

The main objective of an FSP is to increase fire safety awareness for all the occupants of a building, and to minimize the occurrence of situations that may be life-threatening. The planning process involves the identification of potentially hazardous situations, the assessment of risks and the implementation of control measures to eliminate or reduce the risk of injury or harm that may occur during a fire evacuation. Training in set fire evacuation procedures and the establishment of clear escape routes are the key measures that must be applied to reduce potential loss of life and the risk of injury. All occupants of a building, not just the personnel who coordinate the emergency fire evacuations, must be familiar with these procedures. Exercising the FSP involves training, practice and conducting full evacuations to ensure that all occupants participate in this critical awareness education.

*Source: Fred P. Baumgartner and Ray Goulet are writers for Standard Strategies™ on behalf of Firepoint Inc., specialists in the development of approved fire safety plans and building emergency evacuation procedures.*

For further information, call 905-874-9400, email [info@firepoint.cc](mailto:info@firepoint.cc) or visit [www.firepoint.cc](http://www.firepoint.cc). ■



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